

A copy of the completed questionnaire should be submitted to [insidesales@monexgroup.com](mailto:insidesales@monexgroup.com)

BUSINESS INFORMATION			
Business Legal Name:		Nature of Business/ Business Type:	
Business "Doing Business As" Name:		Business Start Date (Month/Year):	
Legal Address, City, State, Zip Code:		Type of Ownership (Private Corp, Sole Prop, LLC, Non-Profit)	
Location Address, City, State, Zip Code: (if different):		Business Registration (E.I.N) #	
Business phone number:		Estimated Monthly Visa/MC Volume:	
Business e-mail address:		Estimated Total Annual Sales:	
Website Address:		Average Transaction Size:	Count Up or Count Down:
# Terminals for Bays/Kiosk:	# Terminals for Vacuum:		
PERSONAL INFORMATION			
Owner's Full Legal Name (25%+)	Ownership %	Home or Cellular Telephone #:	
Home Address, City, State, Zip Code:	Date of Birth:	Social Security (SSN) #:	

### **Supporting Documents Required:**

**1) Pre-printed "Voided" Cheque or Direct Deposit Form**

*Legal/Business Name and Account information must be Pre-Printed on the Voided Cheque or Direct Deposit Form. Online Void/Direct Deposit Form needs to be signed and dated by merchant*

**2) Proof of Existence:**

*choose 1 of the following: Articles of Incorporation, Business Registration, Government Docs (The business name/current address must be visible)*

**3) 1 Photo ID**

**If business owner is a Canadian citizen operating in the U.S. (additional docs required):**

- 1) Canadian Passport Photo
- 2) EIN Business Document (not just number)
- 3) US Contact to add to application, including:
  - Full Name
  - Address
  - Phone #
  - SSN #